

**HELP USA**



Building Better Lives

## **Director of Human Resources**

### **About Help USA**

HELP USA is one of the nation's largest homeless service providers and low-income housing developers serving at-risk populations including families, veterans, and survivors of domestic violence.

With an annual operating budget in excess of \$100m, HELP USA currently serves 25,000 people per year in 52 programs and residences across five states. HELP provides 3,500 units of permanent and transitional housing as part of its 30-year commitment to families and individuals in need of safe, stable homes.

### **Position Overview & Requirements**

HELP USA is seeking an experienced candidate to manage all of its Human Resources functions. The Director of Human Resources will work in with senior leadership to ensure that HELP USA's 1,200+ employees are adequately supported, well compensated, and appropriately trained. The HR Director will head a department that oversees benefits, compensation, recruitment, staff development, training, and employee relations. The position will be based at HELP USA'S Central Office in Manhattan, New York.

Candidates should have experience working with a broad spectrum of individuals and be willing to think creatively about communications, benefits, and organizational culture. Minimum of five years experience managing HR functions in a non-profit or for-profit environment required. Bachelor's degree is required and a Master's Degree is preferred.

If you would like to be considered for the position, please send your cover letter, resume and your salary requirements via email to [jobs@helpusa.org](mailto:jobs@helpusa.org).

Please be sure to include your resume, cover letter and salary requirements as a Word doc or PDF attachment.